

# K-12 PRINCIPAL LICENSE

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The administrative license programs are for applicants who wish to complete a course of study leading to a license for director of special education, K-12 principal, or superintendent. The administrative licenses are typically completed in less than two years including coursework, participation in HyFlex residency, and an internship.

## Accreditation

The Minnesota Board of School Administrators has accredited Bethel University's K-12 Administrator Licenses Program leading to licenses as principals, superintendents, and directors of special education. Once the required coursework, internships, and panel review are concluded, Bethel recommends students for a K-12 administrator's license; the Minnesota Professional Educator Licensing and Standards Board grants the license.

## Program Outcomes

1. Students will display proficiency of the Minnesota administrative license competencies.
2. Students will practice reflection and sustained personal formation.
3. Students will apply strategic and collaborative thinking to issues and problems.
4. Students will demonstrate leadership in areas of diversity, inclusion, and equity.
5. Students will demonstrate strong academic writing and research abilities.
6. Students will integrate faith/values and ethics in their leadership of educational institutions.

## Program Design

- Courses delivered online using best practices in internet technology, instructional design, and adult learning.
- Individual learning plan developed for each student based on previous educational training, credentials, and experience.
- Residencies offered HyFlex (students choose online or on the Bethel University campus) twice during the program focused on professional growth, collaboration, and coursework.

## License Requirements

To be recommended for a license students must:

- Maintain academic success, which is defined as completion of each teacher licensure and each content area course with a passing grade: *S*, *D*, or higher.
- Maintain character, ethics, and relational skills consistent with the role and responsibility of the professional educator. Any student failing to meet this expectation may be asked to discuss with the program director other viable options for professional development.
- Meet the BOSA license standards (MN Rule 3512) in place at the time of program completion. License standards are subject to change at any time by the Minnesota Board of School Administrators (BOSA).

## Admission Requirements

The K-12 Principal License program will consider applicants who:

- Meet the general requirements (<https://catalog.bethel.edu/admissions/graduate-admissions-requirements/>) for admission to the Graduate School.
- Submit an official transcript (U.S. schools) or NACES or AICE evaluation (international schools) showing an earned master's or higher degree from an institutionally accredited (or internationally recognized as equivalent) institution. Upon program director approval, applicants may be considered for regular admission who have significant progress towards a master's degree but have not yet completed it.
- Have earned a graduate GPA of at least 3.0 on a 4.0 scale.
- Submit a current resume or curriculum vitae.
- Submit two professional *Admission References*.
- Submit a written *Statement of Purpose*.
- Interview with the program director upon invitation.

Students who have not achieved the minimum GPA, grade standards, or other assessment criteria may still apply to be considered for provisional acceptance. See *Admission Categories*.

Code	Title	Credits
<b>K-12 Principal License</b>		
EDUC 800	Leadership & Theory Foundations	4
EDUC 810	Curriculum, Instruction, & Assessment	4
EDUC 825	Leadership for Inclusive Learning Environments	4
EDUC 830	Administration of Essential Educational Programs	4
EDUC 840	Operations and Personnel Administration	4
EDUC 860	Legal Issues in School Administration	4
EDUC 865	Resource Management	4
EDUC 886	Principal Internship	2
<b>Total Credits</b>		<b>30</b>