

MILITARY SERVICE AND VETERANS

Bethel is approved for veteran's education training by the Minnesota State Approving Agency.

Students called to active military service should expect some disruption in their progress toward their desired degree and/or certificate. Disruption could include, but may not be limited to, course availability and time to complete the desired credential.

Students called to active service during the semester may choose to withdraw from their current class and drop future classes. If 75% of the scheduled days of a given course have elapsed, students can choose to take an incomplete or withdraw. Students will have one year to submit the remaining coursework for a final course grade. If the student does not complete the work, the grade earned at the time of deployment will be assigned.

Students who choose to withdraw may be readmitted and re-enrolled, without penalty or redetermination of admission eligibility, within two years following release from the state or federal active military service.

Academic Progress:

Class sessions students miss due to performance of active military service are counted as excused absences and will not be used in any way to adversely impact the students' grades. However, any student who selects this option is not automatically excused from completing assignments due during the period when the student is performing active military service. A letter grade or a grade of satisfactory will be awarded only if the student has completed sufficient work and has demonstrated sufficient progress toward meeting course requirements to justify the grade. Payment during an enrollment period in which continuation is elected as a result of call to duty may be delayed until course completion at no additional cost.

Withdrawing from a Course:

If students drop all courses during the Add/Drop period, they will have their net tuition bill reduced to zero (additional gift aid from Bethel will be added to the school bill so the total gift aid from Bethel covers 100% of tuition and fees for the dropped course[s]). Non-Bethel sources of financial aid are subject to federal and state refund policies and may be used to cover non-tuition educational expenses (e.g. room and board).

If students withdraw after the end of the Add/Drop period, a grade of "W" and a notation that they were called to active duty will be recorded on pertinent academic records.

Late Arrival to Campus due to Active Military Duty:

Throughout the course of military service, there may be times when deployment, duty, or training delays a student in arriving for the beginning of the fall or spring semester. In order to facilitate and encourage academic success and preparedness, students and faculty must follow these guidelines:

- Students must contact professors and the Office of Financial Aid at least two weeks prior to the start of the term to indicate that military service is delaying their return for the semester.
- Students and faculty should discuss a plan and deadlines for completing missed work.
- When coursework is available online and accessible, military students are expected to complete coursework during their absence.
- Military students joining a course late must do so no later than 10 days into the course.

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During the period of time prior to when the student joins a course, and when the above guidelines are followed, there will be no academic penalty given for attendance or late work, including quizzes, forum posts, and exams.

Late fees will be suspended during the period of late arrival.